

Team Meeting
9/11/13
2:35-3:10

- Discussed creating a Google Calender (which has now been completed)
- Assigned team member roles (could need updating based on Karl's last Email)
 1. Karl Appel - Team Leader
 2. Katie Sitaro - Web Developer (Database Administrator?)
 3. Connor Blakely - Developer (Web Developer?)
 4. Jackie Hausmann - Head of Development
 5. Bryan Leicht - Information Specialist
- Discussed and agreed upon two set weekly meeting times:
 1. Monday - 12:30-1:30 PM Starting 9/16
 2. Friday - 8:00-9:00 AM Starting 9/20
- Discussed and agreed upon a team name: **Illumination Technologies**
- Discussed what the roles will be for each member during the first client meeting:
 1. Bryan - Note Taker
 2. Karl - Lead Discussion (Elaborate on answers made by the client)
 3. Katie/Connor - Asking Questions
- First Client Meeting: Friday 9/13/13 Approximately 12:45-1:20 PM in the CS Library
- Questions for the first meeting:
 1. What is the problem that you need solving?
 2. Does he have any existing tools to help him track Magic card prices right now?
 3. Are the items to be tracked only Magic cards?
 4. What is the client's initial idea of the end result? (How will it be displayed?)
 5. How should the end result be represented?
 6. When are you available for set weekly meetings with the client?

I believe that is all that we discussed, if you guys remember anything from this meeting or any future meetings that I forget or neglect to put in these note documents, feel free to email me or send me a text and I will update them as soon as possible.