Today we went into the next level of functionality for the survey system project. We discussed the administrators’ and the teachers’ interaction with the site and a general overview of what the initial sign in page would detail.

**Administrators** of the web site will:
- See requests for access (log in info)
- Create accounts
- List of students/teachers to confirm
- Ability to manage teachers
- Ability to manage students
- Statistics will be shown
  - Users logged in
    - Groups
    - Demographics
  - Active surveys
    - % completed
- Quality control
  - Error checking
  - User feedback
  - Unfinished surveys
    - Partially saved
    - Finish later?
- Surveys
  - Listed by date
  - Statistics
- System Recovery
  - Snapshots kept of server info at certain times
  - Kept off site (or individually by teachers)

**Teachers** are able to:
- Manage their own account
  - Pre-log in
- Create surveys
  - Edit header
  - Edit questions
    - Multiple choice
    - Ratings scale
      - Scale from 2-16
    - Single text
    - Multiple text
    - Demographic information
    - Image/multimedia
      - Inappropriate omitted
• Time constraints on surveys
  ▪ Date given when finished
  ▪ Kept six months or so after that date

• Manage surveys
  o Add
  o Delete
  o Edit
  o Make public
  o Preview
  o See results
    ▪ Pending surveys
    ▪ Completed
  o Saved to teachers computer in a file, so they do not lose them/progress during creation
  o Who would receive surveys
    ▪ Men/women
    ▪ Certain demographics
    ▪ Age
    ▪ Sent to certain class
    ▪ Groups or locations
    ▪ List of students who can take surveys

• Contact administrator with information
  o Problems
  o Quality feedback

The **main page** will contain:

- Username
- Password
- New user link
  o Teachers will select that they are a teacher
  o E-mail/message will be generated to admin to allow teacher access/create their account

- Forgotten password link

- Contact Us link
  o Used for third-parties to contact admin
    ▪ Information about the site
    ▪ Copy write infringement
    ▪ Personal message system
      ▪ E-mail to admin

- User Agreement during creation of account