

Joseph Hiler

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Summary

- Works well with customers and co-workers to create a positive environment
- Enthusiastic to learn new skills and abilities
- Can easily find mistakes and fix them quickly and efficiently
- Proficient at planning and executing necessary courses of action

Education

MASSAPEQUA HIGH SCHOOL | JUNE 2013 | REGENTS DIPLOMA

SIENA COLLEGE | SEPTEMBER 2013 - PRESENT

- Pursuing: Computer Science Bachelor's Degree

Skills & Abilities

- Often babysat young children for neighbor
- Took class on Microsoft Excel
- Proficient with computer hardware and software

Experience

CASHIER | PATHMARK | MAY 2015 – SEPTEMBER 2015

- Handled customer transactions at the register
- Responsibilities with counting money made from register transactions
- Organized merchandise in the aisles

DELI CLERK | IGA INCORPORATED | JANUARY 2013 – SEPTEMBER 2013

- Handled customer food orders
- Worked with customers to ensure customer satisfaction
- Was trained to handle and operated dangerous machinery in the deli department

INTERN | STUDENT ADMINISTRATION AT SIENA | JANUARY 2016 - PRESENT

- Assisted higher education administration
- Worked closely with students to assist their education