**Initial Client Meeting September 23, 2016**

**Client:** Dr. Teresco

**Attendees:** Nick, Kenney, Christina, Morgan, Dr. Teresco

**Place:** Dr. Teresco’s office

**Project Description:** The project would be to produce a system to manage a conference program.  Conference organizers would have a system where they'd populate a database with information about the sessions (times, locations, session format, session chair, presentation information) and other things (breaks, poster sessions, meals).  That information would then be made available from the database in several ways.

**Further discussed details:**

* Web based information database, where information is put in and displayed. Must feature a list for speakers, title of session, location of session and a link leading to a more detailed abstract of the session.
* A PDF accessible copy of the information was featured as one of the specifications for this project however, the meeting opened up the opportunity for a mobile formatted version of this web page to save paper.
* End users: Conference attendees
* All information about past conferences should be archived but removed from front end when event passes or is cancelled.
* Email and registration signup were features that were suggested but will be discussed/implemented further into the project.
* Most desirable features: Web version FIRST → Populate small database and build smaller version first.
* Access: Conference organizers should be able to edit and modify any information while Attendees consume information through visual only.
* Different events should be featured different ways e.g. “Lightning talks” receive a unique formatting
* Use last year’s programming contest data to develop
* Guidelines: <http://ccscne.org/>
* Approach: Single point of information generates and moves information to other devices/mediums.

**SPRINT 1**

**Goals:**

* Complete and rank/prioritize all user stories.
* Create the preliminary database.
* Create the preliminary website.

**User Stories:**

* As a conference organizer,

I want to insert the names of authors who contributed to the presentation

So that the information can be stored on the website.

* As an organizer,

I want to insert the title of a presentation into a form to store it in the database

So that I can pull from the database and easily display it on the website.

* As a conference organizer,

I want to save the name of the presenter(s)

So that this information can be displayed on the website.

* As a conference organizer,

I want to input the location of each presentation

So that the location can be displayed on the website.

* As a conference organizer,

I want to store the start and end time of each presentation

So that it can be displayed on the website.

* As a conference organizer,

I want to input the type of presentation (i.e. paper, panel, lightning talk, etc.)

So that the website displays exactly what type of presentation it is.

**Accomplished:**

* Prioritized all user stories and submitted them to YouTrack.
* DFD, ER and UML Activity diagrams created.
* Prototype website created with login page.
* Prototype conference program created with fields available for: presentation author(s), presentation title, presenter(s), presentation location, presentation time, presentation type and presentation description.