S.E.E. Solutions
Client Meeting Notes 3
9/25/12
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Start 11:00

Talked about Presentation
- conftool is what is being used currently
- another tool is easy chair

Users
1. Conference Chairs
   - can handle accounts so that people can only register for what they actually do at the conference
2. Program Committee Chairs
   Including:
   - Programming Contest
   - Papers
   - Demos
   - Tutorials
   - Workshops
   - Panels
   - Posters, student and faculty
   Manage content that is being submitted
   The system will be what pulls from reviews to match up as well as notifying of being accepted or rejected
3. Registration Committee
4. Reviewers
   Reviewer can review more than one submission, usually about 4
5. Submitters of Content
   Can submit as many things as they want
   Will have username and password
   Will receive numerical and written review once completed
6. Programming Contest Participates
   Right now advisors and students register separately
   Must register for conference as well
   No need for team account
   Chair should be able to see how many teams and from what school
   One team per school
7. Conference Attendees
8. Presenters
9. Vendors
   Potentially have username and password so that they can provide info like how much space and AV needs
End 11:30