

S.E.E. Solutions  
Client Meeting Notes  
12/3/12  
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Start time: 1:39 PM

### **General**

- Job of Conference Chair is to make sure that everything is anonymous and cannot know anything about the submitter
- Committee Chair needs to make sure also that everything is anonymous
- Just papers have to be anonymous
- Production environment is unavailable
- Now that we have our functional requirements inventory we need systems functional requirements, for example: System will have a drag and drop calendar and system will pre populate the schedule

### **Committee Chair Prototype**

- Committee Chair has ability to view the submission and the review.
- Change view submission to viewing the anonymous one.
- Everything should be anonymous
- Committee chair should be able to organize a report on what has been submitted
- Change layout to the accept reviewer

### **Accept Reviewer**

- Looks good

### **Website Map**

- Submissions needs to be chanded to fit on one line

### **Authenticate Activity Diagram**

- Good

### **Submit Activity Diagram**

- Change some of the validation process
- Should be done after the submission is added to DBMS
- We should change validation to Review

End time: 1:55 PM