Quantum Technologies : Team Meeting # 17

Friday, November 1, 2013 at 1:30 PM in RB 348

Agenda:

- Review Client Meeting notes
- Review Preliminary Design Grading Sheet

Completed:

- Reviewed Client Meeting notes
- Reviewed Preliminary Design Grading Sheet
- Assign team members some tasks for Preliminary Design

TO DO:

- Level-2- Record Hours
  - Request Hour Log- **Jordan**
  - Process Form Request- **Julian**
  - Submit Hour Log- **Kathleen**
  - Generate Confirmation- **Shannon**
- Level-3 Record Hours-**ONLY IF NECESSARY by whoever is doing a level-2**
- Website Map- **Paul**
- Logical Data Dictionary- **Jordan**
- Activity Diagram-**Ryan**

Next Meeting: Monday, October 4 @ 9:00PM

Meeting Time: 30 Minutes

Team Members Present: Jordan, Shannon, Julian, Paul, Kathleen
   - RYAN @ TRACK MEET