Table of Contents

Section 1:	Product Overview and Summary	3
Section 2:	Development, Operating and Maintenance Environments	5
Section 3:	External Interfaces and Data Flows	7
	Mockups	8
	Data Flows	23
	Data Dictionary	33
Section 4:	Functional Requirements	67
Section 5:	Performance Requirements	70
Section 6:	Exception Handling	72
Section 7:	Early Subsets and Implementation Priorities	74
Section 8:	Foreseeable Modification and Enhancements	76
Section 9:	Acceptance Criteria	78
Section 10:	Testing Requirements	80
Section 11:	Glossary of Terms	82

Section 1: Project Overview

The Siena College internship program is an important and crucial part of the development of its students. The science portion of this program is responsible for many students getting successful internships during their tenure at Siena College. Currently Dr. Tim Lederman runs the science divisions' internship program by using volumes of paper documents outlining student applications, work site applications, contact information and other necessary information. A current student begins his internship process by filling out a paper application and submitting a transcript to the internship coordinator. The coordinator then approves or disapproves the student's application. If the application is approved then a site that works primarily in the student's given interest is found. The work sites follow a similar pattern in their application process. From a written proposal given to the coordinator, students are assigned based on their expertise and qualifications. At the end of the internship the student and the worksite fill out evaluations of each other's work experience.

However, with expanding class sizes and an increasing need for real world experience before graduation, Dr. Lederman has been forced to take more responsibility, involving greater amounts of paperwork. SCIPAnet is proposed as a complete replacement to the current paper-based system of internship management. Through the use of an Oracle database it will be possible to maintain a centralized record of internship information both student and work-site related. The database will be a resource used to keep track of individual student experiences in the program allowing for an internet based application, transcript submission, and evaluation. It will also allow work sites to submit project proposals to the coordinator, update contact information and fill out evaluations about current interns. Finally, SCIPAnet will allow the Coordinator to perform queries using multiple search criteria.

Section 2: Development, Operating and Maintenance Environments

Development:

All development of SCIPAnet will be performed by Digital Foundry using Siena College computing facilities. Siena College's computing facilities involves multiple computer labs running either Windows 2000 or XP. The database portion of the system will be developed in the production Oracle 9*i* database. When the system is complete it will be running on Computer Science's web server.

Operation:

The coordinator, students and work-site are the three users that need to interact with SCIPAnet. All three of these interactions will make use of an Internet based graphical user interface that is easy to use and has substantial power. There will be no training or user manuals created and the users will have to rely on help given in the form of popup dialog boxes generated from the website itself. The three users will log in through a general log in screen. From here they will be presented with different screens based on their status. The coordinator will be given options to either query the database, review student applications and information or perform other various tasks. The work sites will be able to update contact information, update or submit new project proposals, or fill out evaluations. The students will be able to update or newly submit an application for an internship. They will also be able to fill out an evaluation about their work experience.

Maintenance:

The only maintenance considerations that are being explored are those of the coordinator maintaining student records. The database itself will have to be maintained by the DBMA himself in order to maintain consistency and troubleshoot problems in Oracle. Student records and work sites will either have to be maintained by the coordinator himself or by the actual student or worksite. Mostly, however, it will fall on the coordinator to maintain and expand student records.

Section 3: External Interfaces and Data Flows



	SIENA C	OLLEGI	E	
Internship	Work Site Logi	n:		
User Name:				
Password:				
Forgot Password? Have not registere				

	SIENA COLLEGE	
Student Lo	gin	
Email Address:		
Password:		
Forgot password?		

	SIENA COLLEGE
Welcome Coord Password:	linator if you would just like to enter your password we can begin:



	SIENA COLLEGE	
•	ork Site Login:	
User Name:		
Password:		
Forgot Password? Have not registered ye	<u>et</u> ?	



SIENA COLLEGE							
Queries:	Welcon	ne Dr. Le	derm	an:			
View All Students							
	Jimmy	Connors	2009	.1	111-11-1111	No	
Messaging Center:	Jim	Bean	2001	4.0	222-22-2222	Yes	
Student Evaluation Request	Steve	Shields	2003	3.2	333-33-3333	Yes	
	Jim	Brown	1956	2.0	444-44-4444	Yes	
	Sam	Sneed	1842	1.956	555-55-5555	No	

Science Intern						
Information Sheet						
Last Name: First Name: Major: Biology						
Class During Internship: Junior Expected Graduation Date: Jan 2003						
Academic Advisor: You may earn up to a maximum of 6 internship credits, 1-3 credits per semester. A student intern works 40 hours on site for each credit.						
Credits: 1 (hours) Session for Internship: Fall						
Description of specific interests:						
Local Address:						

S	Digital Software Requirer	Foundry nents Specification	
City:	State:	Zip:	
Phone			
Home Address:			
City:	State:	Zip:	
Phone			
Course Name or Current or Intend to take		Number Grade	Indicate Transfer
			Transfer 👻
			Transfer -
			Transfer -
			Transfer -
			Transfer 🚽
			Transfer 🚽
			Transfer
			Transfer 🚽
			Transfer 🖵
			Transfer 🚽
			Transfer -

	Transfer 🚽
	Transfer 👻
	Transfer 🗨

Thank you for filling out the intern information sheet.

Once you press the summit button your form will be emailed to the Science Division Internship Coordinator.

You will be contacted within a couple of days and will be giving further directions at that time.

<u>S</u>ubmit

Siena College

Science Intern Evaluation

Name of Intern: Name and Title of Supervisor: Company Name: Reliability					Date:	
		Excell	ent Good	Fair	Poor	Not Applicable
Arrive at exp	ected time:	O	0			0
Preparation f	or assignment:	O				0
Completion of	of assignments on time:	0	0	C		C
Initiative						
		Excell	ent Good	Fair	Poor	Not Applicable
Planning		O				C
Aptitude		O				C
Ability to work without supervision		O				C
Innovation		O				C
Drive, perseverance		O				C

Quality of Work

	Excellent	t Good	Fair	Poor	Not Applicable
Organization	0				C
Work with others	0		C		C
Written expression	0				C
Oral expression	0				C
Accuracy	0				C
Capacity to learn new skills	0		C		C

Comments:

A
Þ

Suggested Grade:	
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Would you like to have a Siena science intern next semester? Yes \square No \square

<u>S</u>ubmit

	School of Science
	Internship Program
	Session Fall , (year)
Name of Organ	ization:
Address:	
City	State Zip
Phone Number:	Fax Number:
E-mail Address	
Name of Intern	Supervisor:
Title of Intern S	Supervisor:
Job Description	/Project Description/Description of Internship:
4	

	Digital Foundry Software Requirements Specification
	School of Science
	Internship Program
	Session Fall (year)
Name of Organiza	tion:
Address:	
City	State Zip
Phone Number:	Fax Number:
E-mail Address:	
Name of Intern Su	pervisor:
Title of Intern Sup	ervisor:
Job Description/Pr	roject Description/Description of Internship:
4	