**Meeting Notes:**

As discussed, we will meet this coming Monday after class to ensure that our ERDs are ready to be presented to the class that following Wednesday. By Monday, the following should be completed:

**Grady:** Take a look at past documents and see how they made their ERDs. They should look presentable to Dr. V. The schedule says that we should have table names, table fields, data types, primary keys, secondary keys, relations, and cardinality all prepared in addition to our ERDs.

**Matt:** Update the team website. For the home page, is it possible to list our names from left to right rather than by row? Our team position titles need to be changed. Ask Troy what he would like to be referred to as (perhaps) head programmer. The project status needs to be changed. The Preliminary Design Document (located on the Google drive) needs to be uploaded. Finally, make sure that all notes that you have access to on the Google Drive are uploaded to the site. If you are missing any, please let me know.

**Troy:** Right now, our stuff from last semester is all over Google Drive. Organize all of our data flow diagrams, use case diagrams, etc, and make sure that they are up to date. I know a few diagrams were missing some things. Also, upload any prototype screens you have into a folder in the software 2 folder on the Google Drive. Finally any prototype screens of the project you can make with screen shots would be a great addition to this folder.

**Frank**: Take a look at the old functional/ non-functional inventory list. Compare our lists to past projects and make sure that ours are correct and detailed.

**Kerrie:** Continue to work on the testing units. Have stuff prepared to show at our meeting on Monday February 3rd to ensure unit tests are headed in the right direction. Also, set up the first client meeting with Dr. Lederman.