<u>Team Meeting Notes</u>
9/15/10

<u>Items agreed upon</u>:
- Team name: **Codeshark Solutions**
- Team members' titles/roles
  ◦ Kurt Greiner: Team Leader
  ◦ Dan Rotundo: Webmaster
  ◦ Brittany Lintelman: Documentarian
  ◦ Rebecca Wilson: Information Specialist
  ◦ Ryan Godfrey: Lead Programmer
  ◦ Akeem Shirley: Database Expert
- Revised meeting times to suit members' schedules
- Divided up the software plan outline and assigned members' certain topics within it

<u>Action items</u>:
- Have the software plan done as soon as possible so it can be edited
- Make the software plan into a presentation

<u>Open questions</u>:
1. Do we need to put the hardware specifications in the software plan?
   ◦ Since people using this website will have different computers and systems, the specs of their machines are unknown
2. Should we include our resumés as well?
   ◦ Is it just a space filler or is it necessary information at this stage of the game?